

EFTPOS Recharge Type Gift Vouchers in Peach Software

These are plastic cards provided to the store with no nominated value until they are sold. Upon selling one, the card is swiped through the EFTPOS machine which adds credit to it and simply turns it into an EFTPOS card. It's important to note that at the time the card is swiped the Value is determined and this amount is transferred from your EFTPOS balance to a third party account until the card is redeemed at the next Point Of Sale.

1. Create a Group in your system

Utility > Product Groups > Add Group

Code: GV
Name: Gift Voucher

2. Create 2 New Parts in Peach

Part1: GV
Tick: Zero
Group Code GV
Tax Code F

Part2: GVR
Tick: Zero
Group Code GV
Tax Code F

The Sales Process

When a customer wants to purchase a GV simply sell it to them as you would a normal part. Because it is a Zero Tick item the software ask for the cost, type the Sales Value in here as the sale should be zero profit.

SO.....If a customer buys two gift vouchers of the same value then GV x 2 @ (Value)

AND...If a customer buys two gift vouchers of different value then do two separate lines.

(Note) The cost price should always be the same as the Sell price.

End Of day Procedure

If for example you have sold \$200.00 worth of Gift Cards, your EFTPOS Report from the EFTPOS machine will show \$200.00 worth of Debits. Peach won't have these; it will simply see the transactions as sales. So in order to finish the day you need to put a Credit through for the same amount as the Total of the Debits. Simply open a POS transactions screen and process a single line Credit for GVR using a -1 Qty. Dont use the Credit Screen!

Example: -1 x GVR @ \$200.00 (That's \$200.00 cost and \$200.00 sell) and payment type EFTPOS

Important that this credit is put through as EFTPOS

Now you're till summary and sales for the day will be accurate. The GV Sales will not be treated as sales as they are not. The sale takes place when the GV is redeemed.

If you would like to view how many GV's you sold and for how much simply run a sales by transactions report filtered by product Group GV. This report can be run for a Date range but defaults to today which is handy for checking that you have entered the correct figures for the day.

Imprtant: We Sell GV and we Credit GVR so sales records are kept for Reconciliation purposes.